



## Mortgage Intervention Checklist

The following information is needed in order for the Urban League to effectively review your situation and assist you in determining an outcome. This is your first step into the Urban League's Mortgage Intervention program. You may be eligible to receive financial assistance. Please provide the following.

- Housing Intake Form**
  - Mortgage Information and Budget Worksheet**
  - Housing Privacy Policy & Practices**
  - Action Plan**
  - Complete Authorization to Release Information**
  - Hardship Letter**
  - MHA – Eligibility Worksheet**
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- Bring current mortgage statement & written letters from your mortgage lender
- Copy of 'Notice of Default' and/or Trustee Sale Date, if applicable
- Copy of last 2 months pay stubs or benefits statement  
(E.g. social security, disability, unemployment, retirement, public assistance)
- Copy of last 2 months bank statements
- Copy of last 2 tax returns
- Copy of divorce papers, legal separation or quick claim deed, if applicable
- Bring copies of property tax statements and hazard insurance statement, if paid separate from mortgage payments
- Copies of all bills and utilities
- Copies of your original loan paperwork of current mortgage(s) and/or lien-holders
- 4506-T Request for Transcript of Tax Return (provided in packet)

Once your documentation has been received and reviewed, you will be contacted with the next steps in the Mortgage Intervention process. If you have any questions, contact our **Mortgage Intervention Hotline at 1.800.368.1455. PLEASE DO NOT FAX DOCUMENTS WITHOUT PRIOR APPROVAL.**